

**Sigma Theta Tau International  
Delta Upsilon Chapter-at-Large**

**Board of Directors Transition Meeting**

**Recorder:** Kathy Gremel

**June 23, 2011**

6:15 pm

P Quigley Home

**In Attendance:** Noah Bourk, Bonnie Dinwoodie, Diane Hodrick, Deb Erickson-Owens, Tiffany Hanks, Karen Hetzel, Leeann Schmitt, Kathy Gremel, Judy Murphy, Mary Lou Palm, Patty Quigley, Marianne Quinlan, Sandra Zion.

**Excused:** Mary Jean Croft, Wylie Dassie, Maria Gilman, Eileen Gray, Betsy Nield, Michele Siskind, Nicole Smith

Item	Discussion	Decision/Actions
Call to Order		
Approval of Minutes	<p>First there was an announcement that pictures of Inaugural Reception at Salve is on Facebook page.</p> <p>April Spring Meeting Minutes: Change name of Eileen Gray to Grey. Treasurer Report was 2010 not 2011.</p> <p>March 22<sup>nd</sup> Minutes: On page 3 it should be June not May 24<sup>th</sup>.</p>	<p>Any editorial edits to Spring meeting send to K Gremel</p> <p>Motion to accept the March minutes with corrections was made by L Schmitt. J Murphy seconded the motion. Motion approved.</p>
<b>Officer's Reports</b>		
President's Report	<p>First Mary Louise Palm was thanked for her many years with the newsletter and website. Also the president thanked everyone for all the work last year. Then new members were welcomed.</p> <p>Third Eye Studio may be in transition and it is not clear they will still be available so discussed options. Also there was a suggestion contact to regional president Julie Jones. Region committee that has resources for finding more information.</p> <p>Goals for this year were reviewed. They include the following: Key award, strategic plan update, connection with clinical setting. Strong connection with Providence VA.</p>	<p>N Bourk will follow-up with Third Eye Studio and make recommendations based on the information.</p>
Vice President	<p>The fall meeting is scheduled for September 22<sup>nd</sup> with Dr. Linda Pelico. There will be \$750 stipend. Meeting will be at the Marriott</p>	

	and will include a poster session. Noted that last year's Fall meeting 50 people attended and the Spring meeting 77 registered with 70 attending. Appears the change of venue was helpful.	
Secretary	No Report	
Treasurer	See attached.	
Faculty Counselor	See Annual Report. K Hetzel reported accomplished goals and 116 new members inducted. The community event was successful with 265 pairs of glasses. Need to plan for the next community event. Suggestions included something with RI Free Clinic and/or Veterans projects like Operations Stand down, Shelters gifts, etc. Unfinished business will be to have a fall induction on Dec 4 <sup>th</sup> and spring induction in April – no date for April yet. Induction.	K Gremel to investigate RI Free Clinic and B Dinwoodie and J Murphy will investigate VA for possible next community projects.  Motion was made to approve all reports. B Dinwoodie made the motion and S Zion seconded it. Approved.
<b>Committee Reports</b>		
Governance	See Annual Report. Bylaws have been reviewed and are ready to upload to STTI. New community event. Add Michelle Siskind to the Governance.	Kathy to check RIFC. Bonnie & Judy for the VA.
Leadership Succession	See Annual Report	
Program	See Annual Report. Also note the report with the Vice-President's Report.	
Heritage	Attached report. Highlighted Urgently need faculty representative. Living history was well received. Money request, Open to suggestions. Historical space at RIC.	
Research Committee	See Annual Report. 4 goals met. Tightened up call, criteria, and more detailed rubric. Blind review. All electronic.	
Newsletter Editor	It was noted that the obituary of Barbara Tate, former dean of the URI College of Nursing indicated donations to a scholarship fund. As a long time supporter of chapter it was decided to make a donation.	The chapter will donate \$100 and D Erickson-Owens will include a letter with the check.
Scholarship/Awards	See Annual Report	
<b>Correspondence</b>		

<b>Received</b>		
<b>Correspondence Sent</b>		
<b>Old Business</b>		
Stationary	K Gremel will be ordering stationary for the chapter so distributed listing of schools and addresses.	
<b>New Business</b>		
Key Award	Need to begin work on Key Award. Carolyn Wood was mentioned as possible Key Award coordinator but open to other suggestions.	Will schedule a special meeting to begin work for the Key Award.
URI 25 <sup>th</sup> PhD Program	Request by URI about contributing to the support of the 25 <sup>th</sup> celebration. It was noted the chapter has supported students and research for those with the PhD program.	S Zion moved that the chapter donate \$500 to the celebration. Motion seconded by N Bourk. Motion was approved.
<b>Adjournment</b>		
<b>Next Meeting</b>	<p>Because of the need to begin work on Key Award will have special meeting in August. Regular board meetings to begin in September unless otherwise noted the meetings to start at 5pm. Meetings are tentatively scheduled as follows:</p> <p>Aug 1<sup>st</sup> at Charlestown Beach House (directions to follow)  September 15<sup>th</sup> RIC  October 20<sup>th</sup> RIC  November 17<sup>th</sup> RIC  January 19<sup>th</sup> RIC  February 16<sup>th</sup> RIC  March 8<sup>th</sup> RIC  April 19<sup>th</sup> RIC  April 22<sup>nd</sup> INDUCTION TBA  Transition June 21<sup>st</sup> at P Quigley Home.</p>	K Gremel to send copy of Key Award spreadsheet.

Respectfully submitted,



SIGMA THETA TAU INTERNATIONAL  
DELTA UPSILON CHAPTER-AT-LARGE  
TREASUER'S REPORT  
June 2011

As of June 23, 2011, the financial standing of the Chapter (balances provided by Sovereign Bank in whole dollars)

CDs

Delta Upsilon

Balance as of 06/23/2011	\$ 17529.37
Reinvested on 04/14/11 for	12 months
Interest Rate:	0.8 %
Interest:	accrues monthly to account
Maturity date:	04/14/2011

Brem

Balance as of 06/23/2011	\$ 10193.08
Reinvested on 04/14/11 for	12 months
Interest Rate:	0.8 %
Interest:	accrues monthly to account
Maturity date:	04/14/2011

Savings

\$ 19391.63

Checking

\$ 10498.45

Actual checkbook balance \$ 9278.45

**EVENTS Spring 2011 Business Meeting  
EXPENSES**

Marriott Downtown Providence	\$ 2994.93
Sir Speedy (Printing & Mailing)	\$ 523.00
Office Max (Name Badges)	\$ 21.39
Amazon.com (Easel)	<u>\$ 65.51</u>
TOTAL	\$ 3604.83

**INCOME**

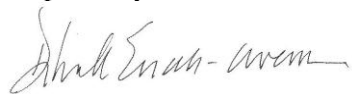
Attendance Fees	<u>\$ 3055.00</u>
TOTAL	\$ 3055.00

**OTHER EXPENSES**

Stamps	\$ 31.68
Airfare to STTI 2011 Convention for 2 members (Quigley & Smith)	<u>\$ 886.60</u>
TOTAL	\$ 918.28

MEMBERSHIP INCOME		
TOTAL		\$ 0
30 <sup>th</sup> ANNIVERSARY FUND		
Deposits ( )		\$ <u>0</u>
TOTAL		\$ 940.00
CHAMPLIN FOUNDATION GRANT		
(for Heritage Committee)		
TOTAL		\$ <u>0</u>
BALANCE REMAINING ON GRANT	\$ 137.86	
BARDEN-NIELD HERITAGE FUND		
Deposits ( __/__/20__ - __/__/20__ )		\$ <u>0</u>
TOTAL		\$ 1065.00

Respectfully submitted,



Debra Erickson-Owens  
Treasurer